

Criminal Courts

The Misdemeanor Division maintains the records for misdemeanor offenses. Misdemeanors are offenses not as severe as felonies and generally those punishable by fine, penalty, forfeiture or imprisonment in a county jail. Misdemeanor offenses include petit theft, worthless checks, prostitution related charges, possession of marijuana and marijuana paraphernalia, resisting arrest without violence, battery (domestic violence) and assault. The Misdemeanor Division also handles ordinance violations such as littering, boating, animal control, water restrictions and juvenile smoking.

Frequently Asked Questions

- How do I view a Misdemeanor court file?

Misdemeanor court files can be reviewed in the Clerk's Criminal Department at 200 South Ohio Ave, Live Oak, Florida. The office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Files older than two (2) years and back are located off-site. You must allow at least 24 hours from the time the file is ordered for the file to be located and brought to the Clerk's Criminal Department for review.

- I have moved. What do I need to do?

It is the defendant's responsibility to keep this office informed of his or her correct current mailing address, including zip code. If your mailing address changes, you must submit your new address by mail (form is available here) or in person to the Suwannee County Clerk of Circuit Court, Misdemeanor Division, 200 South Ohio Ave, Live Oak, Florida 32064. Please make sure your name and case number are on the address change when submitted to the Criminal Department.

- What if I've been subpoenaed as a witness on a Misdemeanor case?

A subpoena is traditionally defined as a command to appear at a certain time and place to give testimony regarding a certain matter. Testimony is normally given in a court of law before a judge or hearing officer, or by deposition, in the presence of a court reporter.

If you are served with a subpoena and have questions, or are unable to attend on the date specified, you must contact the agency or attorney that subpoenaed you.

If you fail to respond to a subpoena, you may be held in contempt of court.

- How, when and where can I pay fines and fees?

Fines and fees on ordinance violations can be paid in person by cash, cashiers check, credit card or money order at the front counter located at the Clerk of the Circuit Court's Office.

- How can I obtain copies of court documents?

A standard number of copies may be made while you wait. Though we try to make all copies while you wait, requests for larger volumes of copies may have to be placed on order. Be assured that these requests are also completed as soon as possible.

- What number do I call for more information?

Case number and status information for a criminal case may be obtained by calling the Criminal Courts Misdemeanor Department at 386.362.0500. Due to the number of incoming calls, requests for criminal history, record checks and requests for copies are not handled by phone.

- Where can I write for more information?

Copies of documents and requests for criminal histories or record checks may be obtained by writing the Misdemeanor Department at: Clerk of Circuit Court, Misdemeanor Department, 200 South Ohio Ave, Live Oak, FL 32064.

Please contact D.D Davis at 386/362.0500 or ddavis@suwclerk.org

For a listing of the fee schedule, please [click here](#)